

Hutton Cranswick Parish Council

Minutes of the meeting of the Parish Council held in the HCSRA meeting room, Rotsea Lane, Hutton on Monday 14 December 2015 at 7.00 pm.

Present: Cllr Richardson (Chairman) Cllr Poolford Cllr Miss Dams
Cllr Mrs Simpson Cllr Sibley-Calder Cllr Wardell
Cllr Mrs Mills Cllr Mrs Johnson

PC Phillips – Humberside Police
David Siddle – East Riding of Yorkshire Council
Dave Hickling – Hickling-Gray Associates

In the absence of the Clerk, Cllr Mrs Simpson took the Minutes.

Parishioners present: One

1. To receive and approve apologies for absence: Cllr J Scullion, Clerk Gail Newlove

2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (Code of Conduct, Localism Act 2011)

Cllr Mr Wardell	Item Nos 15/20	Non pecuniary	HCSRA Committee Member
Cllr Mrs Simpson	Item Nos 15/20	Non pecuniary	HCSRA Trustee
Cllr Mrs Mills	Item Nos 15/20	Non pecuniary	HCSRA Committee Member
Cllr Mrs Johnson	Item No 5b	Non pecuniary	Christmas Market Organiser

(b) To note dispensations given to any member of the council in respect of the agenda items listed: Resolved - None

3. To confirm as a true record the minutes of the meeting of the parish council held on Tuesday 24 November 2015 -having been previously circulated were agreed as a correct record and signed by the Chairman (Proposed Cllr Mills/seconded Cllr Sibley-Calder)

4. Co-option of councillors: To fill the 3 vacancies from those expressing an interest and the signing of Declaration of Acceptance of Office of co-opted councillors if present or to make arrangements for the signing of the Declaration of Acceptance if not present - Resolved – to defer this agenda item until the next meeting

5. To receive information on the following ongoing issues (not included elsewhere) and decide further action where necessary:

- a) **To agree a response to the Consultation on a proposed Definitive Map and Statement Modification Order in the parish of Hutton Cranswick – fp 17 (item 21 September 2015 minutes) - Resolved – to agree the modifications as proposed (Proposed Cllr Wardell/seconded Cllr Mills)**
- b) **Progress as regards the Christmas Market of Saturday 28 November 2015 (Cranswick Green) and to approve a donation towards the Salvation Army attending the event.** Cllr Johnson reported the event was a success despite the poor weather. The event had been moved to Foreman's garage. The Salvation Army was well

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received and offered to support the village show in 2016. **Resolved** – to fund entertainment expenses of £25.00

6. Police Report: - PC Martin Phillips informed councillors of the new arrangements for community policing in the area. Inspector Robert Cocker, PC Phillips and 6 PCSO's would be available to give advice on crime prevention. There was an opportunity for councillors to influence how the parish should be policed with the aim to minimise crime and antisocial behaviour. The councillors informed PC Phillips of a number of issues that were of concern. **Resolved** – to consider the matter at the next meeting and provide PC Phillips with proposals.

7. Public Participation: To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person). **Resolved** – There was no public participation

8. Planning Matters: To submit Notice of Decision made by the ERYC and consider a response to any correspondence and presentation or information received.

A To receive a visit from the ER's Rural Housing Enabler David Siddle & Dave Hickling of Affordable Homes to discuss possible locations for development (first discussed 2014). David Siddle (Rural Housing Enabler- East Riding of Yorkshire Council) and Dave Hickling (Chartered Town Planner – Hickling-Gray Associates) informed councillors of the current position regarding the potential of securing some affordable housing in the village. A well established charitable housing association had made a preliminary agreement with a local land owner about the potential development of affordable homes. David S recommended the next step was to gather information in order to make an assessment if there was demand in the village for homes offering affordable rent or starter homes or mixed tenure scheme. An initial plan and scope was provided to councillors. The East Riding of Yorkshire Council would host an open afternoon drop-in session to promote the opportunity. It was suggested the initiative could be promoted in the February Bulletin with an event held in WI Hall in mid/late February 2016. **Resolved** – to support the recommendation to hold a public information event.

B To consider whether to go ahead with the preparation of a Neighbourhood Plan (Cllrs Owen and Evison attended November with information regarding such a project) - Resolved – the clerk to invite a representative from the East Riding of Yorkshire Council to attend the next meeting to outline the pros and cons of developing a Neighbourhood Plan.

C 15/02848/PLF - Erection of a single storey extension to rear at 3 The Pastures, Cranswick for Mrs. Ann Halewood – Granted – 4 conditions - Noted

D 15/02640/OUT – Outline – Erection of a detached dwelling and garage (Access and Scale to be considered) at land south of John's House, 4 Sheepman Lane, Cranswick for Mr John Clare – Refused 1 condition – Noted

9. Planning Applications: To agree a response to the following tree & planning applications received.

A 15/03679/PLF - Construction of an unfenced manege for private equestrian use PLF at Land East Of 53 Southgate, Cranswick for Miss Sharon Nicholson – Full Planning Permission - Resolved – No objections (Proposed Cllr Wardell/seconded Cllr Poolford)

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10. To receive representatives' reports – information only

1. Village in Bloom: Cllr Simpson reported that the School, the Playgroup and Paul Harrison Cars had expressed a keen interest in supporting next years' village in bloom. Response from other businesses was awaited. Cllr Simpson informed councillors that a Santa special train was to stop at Cranswick on Saturday 18 December 2015.

11. To receive play area report (and quarterly report if applicable) and agree to any repairs/changes To receive the annual report (emailed to cllrs 08/12/2015) - Resolved – Noted, await proposed Play Scheme recommendations for repairs.

12. Community Safety Strategy – to agree to progress with matters of safety within the parish – Resolved – No matters raised

13. Clerk's report – To update the parish council on progress from previous meetings or on any subject not otherwise shown on the agenda:

1. Footpath Team: A local person had offered to join the footpath team – **Agreed–** to welcome the gentleman to join the footpath team.

2. Emergency Committee: The Emergency plan needed to be finalised and returned to the East Riding of Yorkshire Council – **Agreed –** agreed to finalise the plan

14. Garden Allotment – Monthly report & considerations

a) To inform the Council of any changes of tenancy: - Resolved – Noted, no change.

b) To approve/advise of the erections of sheds, greenhouses: Greenhouse and fence – Resolved - Noted that Cllr Poolford was awaiting quotes for the fencing works.

c) To consider action as regards any management and/or tenancy issues: - Resolved - Noted, no issues

15. HCSRA Report – for information only – Cllr Wardell reported that both the senior and junior youth clubs were well attended. The next quiz was to be held on 18 December. There was some outstanding concrete work to the cricket fence area which was being chased up. There was potential of a grant for tennis court fencing from Tesco – **Noted**

16. Centenary Wood: To approve maintenance work as necessary – Resolved – no matters to report

17. Gatehouse Lake facility – to approve maintenance work as necessary – Resolved – to approve the provision of a hide in the sum of £2700 and add as an asset to the insurance policy (Proposed Cllr Sibley-Calder/seconded Cllr Wardell)

18. War Memorial – to approve maintenance work as necessary – Still awaiting price from contractor as regards refurbishing the gravelled area. Cllr Richardson reported a letter of complaint about the poor condition of memorial had been received. Councillors noted the circumstances for the lack of maintenance. Subsequent to the letter of complaint Cllr Mills was maintaining the memorial. The quotation for the specialist gravel was awaited. Cllr Poolford suggested seeking quote from M & FM Rotherham (Driffild) – **Resolved –** the clerk obtains a quotation for specialist gravel for consideration at future meeting.

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19 To welcome to the meeting Trading Standards Officer Jody Nightingale to discuss how to proceed with the distribution and receipt of a cold calling zone survey – Resolved – to defer this agenda item until the next meeting.

20. To consider a grant towards the HCSRA's purchase of a new boiler (approximate cost £1500.00) (this Agenda item should read “purchase of a new oil tank”, not new boiler – already installed). Resolved – to award a grant of £1500 for new oil tank (Proposed Cllr Sibley-Calder/seconded Cllr Poolford)

21. To apprise the members of the informal meeting of this parish council with Cuadrilla Resources. Cllr Richardson reported the meeting with Cuadrilla **representatives** had been informative. Cuadrilla had provided a better understanding of any possible risks to the village and gave assurance these would be minimal as any operational works and traffic management issues would be at the far west of the parish, if at all. Cuadrilla would have to follow a strict consultation process, which would include parish councils, to secure permission to undertake any works. **Noted.**

22. To agree the precept levy for 2016/2017. Resolved – the precept as previously proposed in the sum of £28,210.00 be approved (Proposed Cllr Wardell/seconded Cllr Mills)

23. To approve the interim audited accounts for 2015/2016 - Resolved – to approve the accounts as presented (Proposed Cllr Wardell/seconded Cllr Sibley-Calder)

24. To agree to the accounts for 2015/2016 Sept-Dec to be audited in preparation for the new clerk taking office - Resolved – that the accounts be audited from Sept – Dec 2015 in preparation of the new clerk taking office. (Proposed Cllr Mills/seconded Cllr Sibley-Calder)

25. To adopt the parish council's expenses policy (emailed to cllrs 07/12/2015) -Resolved – to adopt the policy as presented (Proposed Cllr Wardell/seconded Cllr Poolford)

26. To adopt the parish council's sickness absence policy (emailed to cllrs 07/12/2015) - Resolved – to adopt the policy as presented (Proposed Cllr Poolford/seconded Cllr Sibley-Calder)

27. To consider arranging resuscitation training for the village and safety training for the school. Cllr Sibley- Calder informed councillors there was an opportunity to improve the wellbeing and safety for residents and school children. 'Safety around home' training was available for years 4, 5 and 6. PC Philips suggested this could be combined with the 'stranger danger' awareness training given to schools by the police. An open session on a Saturday would train and demonstrate safe use of the defibrillator located at the White Horse. Cllr Wardell suggested it may be beneficial to have a defibrillator at the HCSRA. Councillors agreed to consider funding reasonable expenses for the team delivering the training – **Resolved** – Cllr Sibley-Calder to report firmed up proposals to the next meeting

28. To respond to the ERYC's Informal Consultation – Transfer of Dog Control Orders, Designated Public Place Orders (No Drinking Zones) and Gating Orders to Public Spaces Protection Orders – Closing date 18/12/2015 (details emailed to Cllr 20/11/2015) - Cllr Sibley-Calder had an objection to no drinking zone for the village green which was supported by all councillors. – **Resolved** – No formal comments

29. To approve the accounts for payment

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